

Dear parents/guardians,

We are currently enrolling children for the Junior Infant class of September 2024. If you would like your child to be considered for admission, please send **a fully completed application** to the school by **Monday, 27th November, 2023 at 3.00pm**. A fully completed application should include:

- Completed Application form (Fully signed)
- Original Birth Certificate
- Proof of address (parent)

All original documents will be returned to applicants.

How to send it to us:

By post or hand deliver to school or email (scan originals)

An application will not be treated as complete until such time as all the requested information above is received and is in order.

All applicants who send in a fully completed application by the closing date will receive a reply in the post by 1st December, 2023. The reply will either indicate an offer of a place, or information regarding the child's place on a list of applicants that may be admitted to the September 2024 Junior Infant class, if a place becomes available. All places will be offered on the basis of our Admissions Policy.

Our Admissions Policy as well as our Admission Notice is available on our website www.balscadden.com on the Policy page. Our Admissions Policy was updated in October 2023 so please note these changes as they may affect your child's application. Our Admissions Policy is a legal document and has been ratified by the Board of Management.

If you have any queries, please do not hesitate to contact me at the school.

Christopher White (Principal)